

Faculty Senate Executive Committee Chair – Dr. Martene Stanberry

The Faculty Senate Executive Committee provides organizational leadership, operational coordination, and procedural guidance for the Faculty Senate. Executive Committee officers work collaboratively to support shared governance, maintain continuity of Senate operations, and facilitate effective communication among faculty, standing committees, and university administration.

Chair

The Chair serves as the chief presiding officer of the Faculty Senate and provides leadership for Senate operations, committee coordination, and shared governance initiatives.

Responsibilities typically include:

- Presiding over Faculty Senate meetings
- Coordinating Senate agendas and committee reports
- Serving as a liaison between Faculty Senate and university administration
- Supporting committee chairs and Executive Committee operations
- Facilitating shared governance processes and communication

Vice Chair (Chair-Elect)

The Vice Chair serves as the Chair-Elect and participates in a six-year leadership progression within Faculty Senate:

- Vice Chair (Chair-Elect): 2 years
- Chair: 2 years
- Immediate Past Chair: 2 years

The Vice Chair supports Senate leadership and serves in the Chair's role when necessary.

Responsibilities include:

- Presiding in the absence of the Chair
- Temporarily assuming Chair duties when needed
- Ensuring accurate communication of bylaw revisions
- Supporting transition and continuity planning within Faculty Senate leadership
- Preparing to assume the role of Faculty Senate Chair

Secretary

The Secretary maintains the official records and documentation of Faculty Senate business.

Responsibilities include:

- Recording and maintaining official meeting minutes
- Sharing minutes with the Executive Committee and Senate members
- Maintaining official records and archives of Senate business
- Facilitating meetings if the Chair and Vice Chair are absent

Treasurer

The Treasurer oversees Faculty Senate financial records and reporting.

Responsibilities include:

- Managing collection and disbursement of Senate funds
- Maintaining financial records
- Providing monthly financial reports to the Senate

Parliamentarian

The Parliamentarian supports procedural integrity and parliamentary compliance.

Responsibilities include:

- Ensuring meetings follow Robert's Rules of Order
- Verifying quorum and procedural compliance
- Supporting orderly conduct of meetings
- Advising on parliamentary matters

Immediate Past Chair

The Immediate Past Chair serves as an ex-officio member of the Executive Committee and provides continuity, institutional memory, and leadership support during transitions between Senate administrations.

Responsibilities may include:

- Advising current Executive Committee leadership
- Supporting continuity of Senate initiatives and governance processes
- Providing historical context regarding prior Senate actions and policies
- Assisting with mentorship and leadership development for new Senate officers
- Supporting shared governance continuity and institutional knowledge preservation

Faculty Member Name	Position	College Affiliation
Martene Stanberry	Chair	Life and Physical Sciences
Miranda Sanford-Terry	Vice Chair	Health Sciences
Alex Sekwat	Secretary	Public Service
Retta Guy	Treasurer	Education
Wanda Payne	Parliamentarian	Life and Physical Sciences
Venkataswarup Tiriveedhi	Immediate Past Chair	Life and Physical Sciences